

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, April 9, 2026

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:02 PM.

Council Present:

Mark Maguire	Megan Raughley
Suzanne Morris	Robert Graves

Guests Present:

John Filicicchia	Jerry Lawrence
Bruce Krywinski	Pastor Mike Holmes
Linda Krywinski	

Please forgive any misspellings for signed or illegible names

II. Invocation & Pledge of Allegiance

Pastor Holmes provided Invocation and Megan led in the Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

Suzanne motioned to approve the previous minutes and tonight's agenda, Rob 2nd to approve February 2026 Meeting Minutes and April 2026 agenda.

Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

IV. Reports

a. Treasury

i. Citizens Bank Account

Suzanne reported the balances as of 3/31/26 are: \$103,040.80 in the Citizens Savings account and \$95, 767.49 in the Checking.

The WSFS checking account has a balance of \$1000.05 and the savings account has a balance of \$4002.86 as of 3/31/26.

Expenses include Delmarva Power, phones, supplies, insurance, and Traffic Logix. Revenues include property & street light taxes, cell tower, restitution and DG Market property transfer taxes.

ii. Restitution from Richie Casson

Suzanne reported check receipts are coming monthly and payments are up to date; outstanding balance is \$81,176.50.

iii. Property Tax and Street Light Tax

Suzanne reported that 2026 property taxes will be prepared in July to be mailed for 2026.

Megan motioned, Rob 2nd, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

b. Building Permits

Rob reported there are no new permits. Mark commented on the status of the new construction on Main Street when asked by an attendee; he advised the town is awaiting an updated site plan to include the privacy fence that all commercial buildings are implementing between their respective site and residential properties.

c. Correspondence

Megan reported no action required.

d. Police Chief Reports

Chief James was not present and will forward updates via email. Mark provided a few updates for attendees; Chief James has been working around weather issues for the last few months, completed the first PAC Meeting in February, joined the HVFC for the Easter Egg Hunt and joined Camden for their Easter Parade. He also advised a new radio has been ordered for the cruiser.

V. Unfinished Business

a. Comprehensive Plan Committee and Updates

Suzanne reported there are no additional updates at this time. She will touch base with the other committee member(s) and provide an update when able.

b. Land and Zoning Use Plan Update

Rob reported no updates at this time.

c. Town and HVFC Lease Agreement Updates

Mark reported he met with the President of HVFD; there are no issues with the verbiage in the current long term lease however there is some information to be updated to bring the lease to current. The expectation is another long term lease, 50 to 100 years.

d. Chesapeake Bay Grants & Project Interview Request

Suzanne provided updates that the OPRT grants are in pre-approval status and full approvals should be released in August.

e. Commercial Property Beautification Updates

Mark advised he will reach out to Chief James and the Attorney to discuss our options. Megan to write a gentle reminder letter to DG Market and Family Dollar to remind them that clean up of the parking lots is crucial and to bring light to the fence issues.

f. Monition Sales for Problem Properties

Suzanne advised she did not reach out to the solicitor due to payment received. She noted the Burris property is 1 year in arrears.

g. Hardware Store Updates

Rob avised he has not been able to make contact with the owner; Megan to draft a letter.

h. Traffic Logix Update

Suzanne advised our subscription has been updated and paid.

i. Town Elections Update

Suzanne advised a cancellation notice has been sent to the Kent County Election Committee and will be posted. No new candidates have been received.

j. Other unfinished business as may be necessary for discussion and/or action

None at this time.

VI. New Business

a. Lawn Maintenance Bids

Rob mentioned the season for lawn maintenance is here and we need to review/renew our contract; he suggests we continue with our current vendor who is local, responsive and has handled the Town needs for the last handful of years.

Rob motioned, Suzanne 2nd, to approve a 3 year extension on Luxury Lawns to continue the necessary maintenance. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

b. Town Positions

Due to no new candidates submitting information for open council positions, all members will keep their current roles:

President: Mark Maguire

Vice President: Raymond Morris

Secretary: Megan Raughley

Treasurer: Suzanne Morris

Land & Zoning: Robert Graves

VII. Public Comment / Council Member Comment

Pastor Holmes provided updates on UTBAA and their increased presence in the Town; he noted they partnered with the Hartly United Methodist Church in March for the Food Bank and will continue to partner when able.

Resident, John Filicicchia, asked about the drains in Town and if the landscaper we use offers assistance. Mark explained that DeIDOT is not responsible for the drains, the municipalities are and requested John to give him updates on which ones need attention. John also asked if updated plans for the new construction planned on Main Street are available; Mark advised it is a standard pole building planned with varying heights based on the areas of the building (lower in the front and taller in the back).

Commissioners, Megan Raughley and Mark Maguire, expressed gratitude and thanks to the attendees for joining the meeting and hope they continue to attend.

VIII. Adjournment

Rob motioned, Megan 2nd to adjourn at 7:42 PM.

Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Megan Raughley	X			
Robert Graves	X			
Raymond Morris			X	