

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, February 12, 2026

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:03 PM.

Council Present:

Mark Maguire	Megan Raughley
Suzanne Morris	Robert Graves
Ramond Morris (via phone)	

Guests Present:

John Filicicchia	Deanna Jackson
Bruce Krywinski	Gordon Jackson
Christine Oldham	Margaret Bacon
R.H. Morris, Jr	William M Austin
Barbara Austin	Amy Maguire
Chief Torrie James	Catherine Maguire

Please forgive any misspellings for signed or illegible names

II. Invocation & Pledge of Allegiance

Suzanne provided Invocation and Chief James led in the Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

The December 2025 meeting minutes and tonight's agenda approval.

Rob motioned to approve the previous minutes and tonight's agenda, Suzanne 2nd to approve December 2025 Meeting Minutes and February 2026 agenda.

Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris	X			

IV. Reports

a. Treasury

i. Citizens Bank Account

Suzanne reported the balances as of 12/31/25 are: \$103,038.25 in the Citizens Savings account and \$69,308.84 in the Checking.

The WSFS checking account has a balance of \$1000.04 and the savings account has a balance of \$4002.55 as of 1/31/26.

2025 Year End Statements and P&L sheets provided as well.

ii. Restitution from Richie Casson

Suzanne reported check receipts are coming monthly and payments are up to date.

iii. Property Tax and Street Light Tax

Suzanne reported that 2025 property taxes received to date total \$13, 252.23 with \$424.27 remaining outstanding. Scott & Turner properties are still outstanding. Ferretti property has monies received that brings them to a more current balance. Davis & Stephenson properties remain unpaid.

2025 Street Light Tax has \$3,500.00 received and \$420.00 remains outstanding.

Vacant Building Notice to be mailed to Davis with a due date of 3/31; still pending the cell tower check also.

Megan motioned, Rob 2nd, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris	X			

b. Building Permits

Rob reported there are no new permits requested however he did get an update from the Kohout property that they are planning to move forward with ground breaking once the weather clears. Mark reported he spoke with them regarding the privacy fence which they believe is already included in the building plans,

c. Correspondence

Megan reported no action required.

d. Police Chief Reports

Chief James reported light activity recently due to weather and illness. He is working through the required training and accreditations processes; PAC Meeting rescheduled to 2/26 at the Kenton Town Hall. He is also working on a potential acquisition of a new vehicle from an out-of-state agency to improve operational reliability

Mark added that the car we currently have is well used and was to get us started and that is why the Chief is looking into alternative options.

V. Unfinished Business

a. Comprehensive Plan Committee and Updates

Suzanne reported there are no additional updates at this time. Attendee, Margaret Bacon, offered updates and information after reading through the existing plans to assist the committee with upcoming updates.

b. Land and Zoning Use Plan Update

Rob reported no updates at this time.

c. Capital Improvement Budget Request

Mark provided updates that the generator is on order and we are awaiting its receipt.

d. Town and HVFC Lease Agreement Updates

Mark reported he met with the President of HVFD; there are no issues with the verbiage in the current long term lease however there is some information to be updated to bring the lease to current. Rob proposed that additional language be added to include the space for the Chief; Suzanne mentioned to include the surveillance camera access and to include updates that the Town has made since the original lease was drafted and executed.

e. Chesapeake Bay Grants & Project Interview Request

Suzanne provided updates that she has no updates at this time and will follow up with her contacts for updates.

f. Commercial Property Beautification Updates

Mark and Suzanne to speak with the Town Solicitor for assistance; Chief Torrie James offered insight as well to discuss with the Solicitor.

g. Monition Sales for Problem Properties

Suzanne advised the Ferretti and Scott properties are the outstanding issues; she will follow up with the Solicitor on our options.

h. Other unfinished business as may be necessary for discussion and/or action

None at this time.

VI. New Business

a. Passed President Recognition

The Commissioners present passed Presidents, R.H. Morris, Jr and Chirstine Oldham with gifts of appreciation in the form of US & State Flags flown in town at different intervals.

Megan read the Recognition of Service Letter to the meeting attendees.

b. Hardware Store Condition

Rob advised he notices the continued deterioration of the building conditions and asked if there were updates on the owners status.

Resident, R.H. Morris, Jr, provided that he believes the owner's sister is assisting with the property in the owner's absence.

Mark advised that Code Enforcement for the County can be contacted to see what options are available given our Vacant Building Ordinance.

Attendee, Margaret Bacon, asked about trailer rentals, if they are still happening and mentioned that the Hardware store was also mentioned in the 2016 Comp Plan.

Rob will research opportunities further to see what we are able to determine and will have an update at the next meeting.

c. Traffic Logix Updates

Suzanne reported that the bill has been received and is due on 4/1/26 however it is only for the cloud reporting for 3 of the signs; the 4th sign is being paid for by the State.

Options were presented for the costs: 2 years totalling \$900.00; 3 years totalling \$1200.00 (20% discount); 7 years totalling \$2500.00 (25% discount).

Chief Torrie James offered assistance and will check into options that may allow us to get assistance with this billing; he will reach out to Senator Lawson.

Rob motioned, Suzanne 2nd, to have a 3 Year Term on the cloud and the President and Chief James to assist in getting possible CTF funding. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris	X			

d. [Sam.gov](#) Reinstated

Suzanne reported that she has updated the necessary information for the Town and is waiting for them to confirm the IRS number in order for the Town to get grant eligibility information.

e. Town Elections

Suzanne reported that there are 2 positions open for volunteers. Requirements are that candidates have to file by 5p on Friday, March 27th. If there are more than 2 candidates, there will be a vote on the last Saturday, the 25th, in April. The instructions indicate that you must fill out the form online and the Certificate of Intention would need to be returned as well.

VII. Public Comment / Council Member Comment

Resident, R.H. Morris, Jr, asked for updates on annexing the properties that are split between the Town and the County. Suzanne provided updates that many of the split properties have already been annexed; other residents have not been approached, they would need to come to the Town to ask for that to be annexed as 1 parcel. She also provided that the Comp Plan also must include the properties in order for the annexation to take place. Rob and attendee, Margaret Bacon, gave additional information on the requirements and information identified in the Comp Plan which dictates our ability to annex and increase Town limits.

Resident, John Filicicchia, asked about the old market building status. Suzanne provided that it is considered vacant by our Ordinance and they are paying the Vacant Building fee yearly with no issue. He asked about the building at the back of the property and was advised that it falls in the county jurisdiction. John also asked about the current Post Office building and its designation; Rob advised it is currently zoned commercial and would have to be rezoned if the owners were interested in it being adjusted to a residential property.

Resident, Christine Oldham, asked about energy providers in Town and if there are alternatives to Delmarva Power. Mark advised that they have a strong hold on municipalities and were voted in many years ago with no alternatives at this time.

Resident, Bruce Krywinski, asked who is responsible for the cell tower blinking light that is no longer blinking after the storm that passed through; Mark advised the owner would need to be advised and

he can reach out to the HVFD to see if there is contact information available. John also offered his appreciation and thanks for the Commissioners for continuing to make daily efforts and the improvements despite the comments of those that are unaware of what is being handled at all times in the background.

Attendee, Barbara Austin, asked about the town’s capabilities with a property on Crystal Road. Mark advised it is beyond town limits and she should contact the SPCA or Delaware Animal Control with concerns for the abundance of stray cats at a property. In addition she had questions about where the funds for the Town come from; information was provided by Mark and Suzanne.

Commissioners, Megan Raughley and Suzanne Morris, expressed gratitude and thanks to the attendees for joining the meeting and hope they continue to attend.

Commissioner, Mark Maguire, expressed his gratitude to the attendees reminding everyone that while we are the smallest municipality in the state we are always doing our best to make improvements, we are here to help with questions or concerns and appreciates attendees for attending, giving opinions and asking questions.

VIII. Adjournment

Megan motioned, Rob 2nd to adjourn at 8:05 PM.

Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Megan Raughley	X			
Robert Graves	X			
Raymond Morris	X			