

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, October 9, 2025

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:00 PM.

Council Present:

Mark Maguire	Megan Raughley
Suzanne Morris	Robert Graves

Guests Present:

John Filicicchia	Deanna Jackson
Cat Maguire	Gordon Jackson
Linda Krywinski	Bruce Krywinski
Pastor Mike Holmes	Joseph Maguire

Please forgive any misspellings for signed or illegible names

II. Invocation & Pledge of Allegiance

Pastor Holmes provided Invocation and Mark led in the Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

The August 2025 meeting minutes and tonight's agenda approval.

Rob motioned to approve the previous minutes and tonight's agenda, Suzanne 2nd to approve August 2025 Meeting Minutes and October 2025 agenda.

Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

IV. Reports

a. Treasury

i. Citizens Bank Account

Suzanne reported the balances as of 9/30/25 are: \$157,464.23 in the Citizens Checking account and \$103,035.66 in the savings. There was a payout from the Citizens checking account for the generator so the balance as of today is \$59,304.00.

The accounts opened at WSFS have opening balances of \$1000.00 in the checking account and \$4000.00 in the Savings with a \$0.28 interest increase in the savings account as of 9/30/25.

ii. Restitution from Richie Casson

Suzanne reported check receipts are coming monthly and payments are up to date.

iii. Property Tax and Street Light Tax

Suzanne reported that 2025 property taxes received to date total \$3509.30 (base) with \$10,167.20 outstanding. \$1,627.96 in past due taxes has been collected but \$12,054.63 is outstanding on 4 properties.

2025 Street Light Tax has \$700.00 received and \$3,220.00 remains outstanding,

Rob motioned, Megan 2nd, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Roughley	X			
Raymond Morris			X	

b. Building Permits

Rob reported he was contacted by the owner of the duplex that recently sold on an addition permit that requires the Fire Marshall review. Suzanne asked if a permit was obtained for the property on Main Street and Rob advised a letter had to be sent to the owner.

c. Correspondence

Megan reported no action required.

d. Police Chief Reports

Chief James reported accreditations are in the works; need to form a PAC and we are joining with Kenton on this. All qualifications are done; the vehicle and body cams are in and we are awaiting the radios; pending approvals. Smyrna offered to donate a lidar and a taser, waiting for them to upgrade to pass off to us. Highway Safety offered a lidar as well; Smyrnas would be used in the interim. They

also offered a PBT (Breathalyzer). The Chief is also working on grant options to help offset costs and will be performing the required yearly audits.

V. Unfinished Business

a. Comprehensive Plan Committee and Updates

Suzanne reported there are no additional updates at this time.

b. Land and Zoning Use Plan Update

Rob reported no updates at this time.

c. Becker Morgan Group/PennTex Ventures Update

Mark and Rob reported the permit has been closed, building was compelled to plan and all concerns from residents have been addressed.

d. Curb Painting Updates

Mark reported the painting has been completed and the invoice has been paid.

e. Capital Improvement Budget Request

Mark provided updates that the grant money came in; \$150,000.00. the generator has been ordered with the payment check submitted and ETA for receipt is 6-9 months.

f. Town and HVFC Lease Agreement Updates

Mark reported the lease extension has been discussed. The Town will draft information to be reviewed by the Solicitor prior to presenting to the HVFC.

g. Chesapeake Bay Grants & Project Interview Request

Suzanne provided updates that she reached out to the reps and is awaiting response.

h. Christmas 2025 Event Updates

Megan reported she is working on plans and has several contacts to review and will be reaching out in the coming days to set things in motion.

i. Other unfinished business as may be necessary for discussion and/or action

Suzanne asked about the cell tower agreement check; Mark will look into this.

VI. New Business

a. 2026 Town of Hartly Budget First Reading

Suzanne completed the first reading of the 2026 Budget; there may need to be adjustments on the insurance price and she will look into this. The final reading to be completed at the next meeting.

VII. Public Comment / Council Member Comment

Resident, John Filicicchia, asked if there was any interest from the Town to rent the building that currently houses the Post Office when the new building is complete; Rob and Mark advised that the idea can be entertained when the time comes. He also advised he did a trash pick up through the town. John asked about the patch on the Chief's uniform; Chief James responded to his questions.

Resident, Deanna Jackson, asked about the holiday event if there was any insight from the surveys that were sent out; she suggested a winter indoor yardsale. She also had questions for Chief James that were addressed as well.

Resident, Bruce Krywinski, asked for updates on when patrolling will begin. Chief James responded that he would like to have all the pieces in play that are required and is hoping to begin patrols around the holiday season; delays are due to red tape being handled through several different agencies

Commissioner, Megan Raughley, expressed her gratitude and thanks to the attendees for joining the meeting and hopes they continue to attend. She thanked John for all his assistance and care that he provides to the town.

Commissioner, Mark Maguire, expressed his gratitude to the attendees reminding everyone that we are here to help with questions or concerns. Mark deferred to Chief James to address a concern that arose and he thanked Chief James for all his hard work.

Commissioner, Rob Graves, reminded attendees that our goal was end of 2025 for the Chief to be in place but we are ahead of schedule and thanked everyone for their patience and support.

Chief James commented on a question about loitering signs; he advised the ACLU says that loiterers/panhandlers cannot be stopped and have rights that protect them when the property they are on is public. If the loiterers/panhandlers are on private property it is then considered an arrestable offense.

Resident, Pastor Holmes, asked for clarification of the Chief on the "No Loitering" signs and their provisions.

VIII. Adjournment

Megan motioned, Rob 2nd to adjourn at 7:34 PM.

Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Megan Raughley	X			

Robert Graves	X			
Raymond Morris			X	