

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, August 8, 2024

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:02 PM.

Council Present:

Mark Maguire	Megan Raughley
Suzanne Morris	Robert Graves

Guests Present:

John Filicicchia	Peggy Bacon
Wendy Nye	Aaron Fibelkorn
Diana Herring	Angela Parana
John Parana	

Please forgive any misspellings for signed or illegible names

II. Invocation & Pledge of Allegiance

Suzanne provided Invocation and Suzanne led in the Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

Suzanne motioned to approve previous minutes and tonight's agenda be accepted, Robert 2nd to approve June 2024 Meeting Minutes and August 2024 agenda.

Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

IV. Reports

a. Treasury

i. Citizens Bank Account

Suzanne reported to date there is \$14,457.49 in the checking account; expenses include Delmarva Power, Pratt Insurance, reimbursements and transferred funds to savings. Income includes HFVC Cell Tower agreement check, permits and back taxes.

ii. Restitution from Richie Casson

Suzanne reported 2024 payments have been received.

iii. Delaware State Police Accounting Record

Suzanne advised she is not keeping a spreadsheet due to infrequent receipts. Remove from agenda.

iv. Property Tax and Street Light Tax

Suzanne reported 2024 taxes are being mailed; she will need stamps. ½ have been sent and the other ½ will be mailed August 9th.

Robert motioned, Megan 2nd, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Robert Graves	X			
Megan Raughley	X			
Raymond Morris			X	

b. Building Permits

Rob advised the permit to PennTex for Dollar General has been issued; he also issued a general permit for the new church.

c. Correspondence

Selective Insurance information was received; we are moving forward with Pratt and a cancellation form will need to be completed.

V. Unfinished Business

a. Town Police, Vehicle Outfitting and SOPs Update

Mark reported the required insurance has been acquired with Pratt; policy binder received. The vehicle needs to be badged and finished outfitting; hopes to begin interviewing soon.

b. 2020 Comprehensive Plan Committee Update

Suzanne reported she is awaiting the pening annexation(s) to move forward. Attendee, Peggy Bacon, offered assistance.

c. Land and Zoning Use Plan Update

Mark reported this is on hold pending the hiring of the town officer.

d. Vacant Building/Defaulted/Abandoned Properties Update

Suzanne reported the Davis property outstanding balance has been added to the tax mailing that was released and the hardware store is to receive a letter for updates.

e. Becker Morgan Group/PennTex Ventures Update

Mark reported the Fire Marshall kicked back a request due to some interior wood framing; they are working with Kent County to get this corrected. The hope is to break ground within the next 30 days and have constructions completed by February 2025.

Suzanne reported she is working on the annexation paperwork; Mark will deliver the notice of business letters to the Fire Dept and EMS. He also advised he reached out to DNREC regarding the soil samples to ensure any necessary clean up was completed; no response received.

An attendee, Peggy Bacon, asked if a soil report was received or can be requested.

f. Speed Signs Update

Resident, John Filiccichia, reported all signs have been updated; there are options from Traffic Logix in the email to review for replacements if we choose to go that route given that the current signs are antiquated. Currently, all signs are providing good signals.

Mark will contact our Representative about funding for a possible 4th sign to be placed in town.

g. Property Sale/Acquisition/Lease Updates

Suzanne reported we received a response from the solicitor; the Burris property will be placed for monition sale and the solicitor will handle all aspects of the process.

h. Surveillance Camera Updates

Mark reported he has not received any response yet; the current cameras in place are working

i. Property Value Assessment Updates

Suzanne reported we maintained the same values for taxes this year using 2023 values; we did not increase as Kent County did. We will need to reassess for next year. She has a message out to the solicitor and is awaiting an update to discuss this further.

j. Curb Painting Updates

Mark reported he and Rob will work on this in the fall.

k. HVFC Funding for Improvements Update

Mark reported he spoke to the President of the HVFC and they are requesting assistance for state funding to install a fire suppression system. When the building was built, there was no need since

there were no full time staff; things have changed and staff is now required. He is hoping to have updates Feb/March 2025 for re-evaluation.

I. End of Summer Event

Mark will work with the HVFC to set a date; requested Friday, Sept 13th or Saturday, Sept 14th with a rain date of Friday, Sept 20th or Saturday, Sept 21st. Megan to get in contact with HVFC, Ladies Aux, Ruritan and the churches.

m. Other unfinished business as may be necessary for discussion and/or action

None

VI. New Business

None

VII. Public Comment / Council Member Comment

Attendee, Aaron Fibelkorn, had questions about annexation requests in the surveys; Suzanne explained the reason for the survey is to have information for the Comprehensive Plan and the goal was to put out feelers for any parties that may be interested in the future.

Resident, John Filicicchia, asked about the surveys that were sent out; Suzanne advised 170 were released and about 40 were returned completed for review.

VIII. Adjournment

Megan motioned and Suzanne 2nd to adjourn at 7:47 PM.

Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Megan Raughley	X			
Robert Graves	X			
Raymond Morris			X	