

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES
Thursday, April 11, 2019

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:02 PM.

Council Present:

Suzanne Morris	Raymond Morris
Mark Maguire	

Guests Present:

Megan Raughley	June Myers
Rob Graves	Jim Fox
Charlotte Fox	Jeff Spiegelman
Chuck Archer	

II. Invocation & Pledge of Allegiance

Suzanne provided Invocation.

Mark Maguire led in Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

Ray motioned MMs & Agenda be accepted, Suzanne 2nd approval of December 2018 Meeting Minutes and tonight's agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

IV. Reports

a. Treasury (Suzanne Reported)

i. Citizens Bank Account

As of 2/21/19, balance of \$37,980.35. Revenues collected totaled \$2024.50. Expenses totaled \$824.92; leaving a balance of \$39,179.93 as of 04/11/2019.

ii. Restitution from Richie Casson

Payments received since 12/1/18 totaled \$200.00. Remaining restitution balance owed: \$85,276.50.

iii. Delaware State Police Accounting Record

To date, since April 2017 (2 years), expenses paid to DSP total \$12,577.50. Revenues collected from paid fines total \$4,975.50 (approx. 39% ROI)

iv. Street Light Tax

No Change from previous Report

2017 Balance of Unpaid SLTax \$400.00

2018 Balance of Unpaid SLTax \$770.00

Public comment: Mr. Jim & Mrs. Charlotte Fox object to Street Light Tax due to the light has not been restored at their property; requested this to be resolved.

v. 2017 Property Tax

No Change from previous Report

Past Due Balance of Unpaid Property Tax \$686.55

2018 Balance of Unpaid Property Tax \$2,980.75

Ray motioned, Suzanne seconded, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

b. Building Permits

No new permits reported. Notes on existing permits:

- Adams still an issue to be resolved; \$35.00 permit needs to be pulled; certified letter to be drafted
- Ray reported one property had new internal structural/repair in progress that did not pull permit – Burris; old bank building; updated permit needs to be pulled; certified letter to be drafted

c. Correspondence

Suzanne read all correspondence.

- DOT MSA Funding letter
- OSPC; Parks & Recreation Letter received to match funds for a future park; advising DNREC will partner to reserve woods behind bank property (old train station)
- Dover Post ad to run for 2 weeks; incumbent positions so no need to run

V. Unfinished Business

a. Sidewalks (TAP)

In progress; DelDOT will stay until project is complete; no reports of public concerns that were previously discussed regarding theft/trespassing during February 21 meeting

b. ***Town of Hartly Comprehensive Plan Update Approval**

c. ***Annex, Consolidation & change to Commercial M. Kohout properties**

Suzanne reported that OSPC has approved the update to Comprehensive Plan. Public comment and discussion. Council is in agreement with updates. A resolution will be presented at next meeting. Once the plan is updated there should be no issues with moving forward with the Annex & Consolidation & Commercialization for Mark Kohout properties.

d. 2019 Election Results

No election required; incumbent positions filled:

Mark Maguire: Mayor

Suzanne Morris: Treasurer

Robert Graves: Public Works

Ray Morris: Commissioner at Large

Megan Raughley: Clerk

Rebekah Leger resigned prior to election

e. Delinquent Property Taxes Action

Suzanne to contact lawyer to discuss options.

f. Other unfinished business as needed:

Street lights to be fixed; Robert to contact Delmarva Power for resolution

VI. New Business

a. New Commissioners Sworn In/Position Appointment

No election required; incumbent positions filled:

i. Mark Maguire: Mayor

ii. Suzanne Morris: Treasurer

iii. Robert Graves: Public Works

iv. Ray Morris: Commissioner at Large

v. Megan Raughley: Clerk

b. Capital Fund/Interest bearing account

Suzanne motioned, Ray seconded, to vote on the savings account funds and tax check received from Family Dollar being transferred, in part, to an interest bearing savings account with Citizens Bank given that current accounts exist with them.

Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Robert Graves	X			
Megan Roughley	X			

c. Other new business as may be necessary for discussion and/or action

Commercial Traffic concerns resolution - Mark spoke to Tractor Trailer Enforcement for DSP about reducing commercial or placing a weight limit on trucks; advised they can station an officer; no cost to town means no revenue to town. Also, there will have additional presence of DSP over the next several months.

Discussed with State representative the desire to legalize speed cameras; per Jeff Speigelman there is an active lawsuit in DE Superior Court; expected re-assessment within 2-3 years by State of DE.

Discussed updated Sidewalk and creating Beautification ordinances. To be discussed at next meeting.

Malfunctioning/Failed Street Lights to be reported to Delmarva Power

Crossley Enterprises to be contacted regarding mowing contract

VII. Public Comment / Council Member Comment

Chuck Archer of the Hartly Ruritan Club proposed Patriotism Promotion; requesting permission to place flags (4x6 sized) in triangle from Memorial Day to Labor Day. Advised Ruritan Club will cover the cost to erect and maintain if a full time pole is approved. Jeff Spiegelmen offered to supply State of Delaware and US flags for this project; guest present, June Myers, offered to supply flag staff. Lighting requirements discussed and Delmarva to be contacted for requirements of placement. Ruritan Club to write a memorandum of understanding taking responsibility for flag and maintenance/cost required.

VIII. Adjournment

Ray motioned, Suzanne seconded, to adjourn. Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Robert Graves	X			
Megan Raughley	X			