

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES

Thursday, October 11, 2018

I. Call to Order and Roll Call

Meeting was called to order by Mark Maguire at 7:02 PM.

Council Present:

Suzanne Morris	Raymond Morris
Mark Maguire	

Guests Present:

Jon Reed	R H Morris, Jr
Megan Roughley	Robert Graves

II. Invocation & Pledge of Allegiance

Suzanne provided Invocation.

R H Morris Jr led in Pledge of Allegiance.

III. Approval of Previous Meeting Minutes and Tonight's Agenda

Two updates to be incorporated, (1) Thank you note to HRC for donation towards Town of Hartly Sign and Add discussion notes regarding investment/savings of Capital monies. With changes, Suzanne motioned, Ray 2nd approval of August 2018 Meeting Minutes.

Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

Ray motioned, Suzanne 2nd, approval of tonight's agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

IV. Reports

a. Treasury (Suzanne Reported)

i. Citizens Bank Account

As of 8/09/18, there is a remaining balance of \$29,059.59. Revenues collected totaled \$6967.62. Expenses totaled \$4,446.11; leaving a balance of \$31,62.10 as of 10/11/2018.

ii. Restitution from Richie Casson

Payments received since 8/09/18 totaled \$100.00. Total paid to date as of 10/11/18. Remaining balance owed: \$85,526.50.

iii. Delaware State Police Accounting Record

Since 4/21/17, we have paid DSP \$10,179.00. Received from Courts \$3,853.00. We are getting back roughly 37.85% of our costs.

iv. Street Light Impact Tax

2017 Balance of Unpaid SLTax \$300

2018 Balance of Unpaid SLTax \$2,870.00

v. 2017 Property Tax

Past Due Balance of Unpaid Property Tax \$686.55

2018 Balance of Unpaid Property Tax \$8,856.00

Ray motioned, Suzanne seconded, to accept the Treasury Reports. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

b. Building Permits

Ray reported two permits issued. One is a 158 Main Street for new home and demo permit for the old car lot.

c. Correspondence

Suzanne read all correspondence. Emails & invitations discussed.

V. Unfinished Business

a. Sidewalks (TAP)

Ray reported that the State had put out the Request for Bid that had close date of October 16. Work to begin in February 2019 or later.

b. Delaware State Police/Speeding/Road Signage

Citations written vary from 2 to 11 on a single shift. One DSP shift generated no citations and Mark addressed that particular shift with DSP. The Speed Sign on Main

street is intermitted with the signal to due tree shading it. Signs seem to be slowing drivers down. Data indicates that speed has decreased but there are still the one-off's that come through town in early AM hours traveling at excessive speed. It is difficult to schedule DSP to attempt to get citations for those incidents. Regarding the tree issue with the Main Street sign, we will need to get a new quote for trimming the tree. The State did trim the tree slightly but not enough to allow sunlight to get to it throughout the day

c. Fiscal 2019 Budget

Suzanne read the Proposed 2019 Budget for the 2nd official reading. Suzanne will have the 2019 Budget posted in the newspaper so that 2019 Budget can be passed in the December meeting.

d. Town Sign

\$1000 had previously been dedicated for beautification of the triangle property. The Electric post has been resurfaced but other improvements will be addressed at a later date.

e. Town Yard Sale

Town Yard Sale will be held on Saturday, September 8th. It rained on that date and only a few residents participated due to the weather. For future we will identify a "Rain-Date".

f. Hartly Holiday Event (December 8, 2018)

Rebekah was not available to report. The HVFC hall is reserved for the evening of December 8, 2018.

g. Grass Maintenance

Letters will be sent out certified regarding maintenance of grass.

h. Annex & Consolidation of Holly Island Homes, LLC

Suzanne reported that OSPC has accepted the Annex & Consolidation for Holly Island Homes, LLC. Resolution will be presented under New Business.

i. Other unfinished business as needed:

Research of Bank Accounts. Suzanne Reported that Citizens Bank 12m CD .35% Min 1000.00; WSFS Bank CD Rates 0.51 for 24m, 1.0 for 36-48m, 1.25 for 60m, 1.45 for 84m or a Money Market checking account that has .15% w/\$2500 min balance.

Mark reported that he spoke to Mayor of Dover and briefly discussed the

regulations regarding savings. Mayor welcomed us to meet and discuss further.

Raymond spoke with Crawford and the min is \$5,000 deposit but you can take out and add freely, you pick the risk which would identify ROI.

VI. New Business

a. Annex, Consolidation, Commercial properties

Suzanne read the Resolution for Holly Island LLC properties. Mark motioned and Raymond seconded the approval of the Resolution. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

RE: M. Kohout (Gateway Construction) previously requested Annex, Consolidate, and identify parcels as Commercial. The committee assigned to review the request recommended the Council approve it. Documentation was completed. Letter from Public Works does not object to the annexation and consolidation of the 5 lots however the back lot behind the tax ditch is not in the current sewer district and sewer could not connected to that section. Ray motioned and Suzanne seconded to move forward with the Annex, Consolidation and Commercialization of the M. Kohout properties. Suzanne will complete OSPC application and mail. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

b. Delinquent Property Taxes

Discussed property Taxes Past Due greater than 5 years. It was determined to reach out to Attorney for recommendation on how to resolve the past due taxes.

Suzanne motioned and Raymond seconded to reach out to Attorney regarding appropriate action for collecting past due taxes. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

c. Other New Business as may be necessary for discussion and/or action

Suzanne requested that we inquire about an official audit of the Town's books.

Suzanne motioned that we reach out to the State's Auditors office for an official audit, Ray seconded the motion. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	

VII. Public Comment / Council Member Comment

Discussion on grass maintenance for properties within Town limits. Main violation is residents tend to blow grass onto the sidewalk. There are 5 Grass Ordinance letters being mailed certified this month.

Ron Reed discussed renewable energy opportunities for the Town.

VIII. Adjournment

Ray motioned, Suzanne seconded, to adjourn. Motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Suzanne Morris	X			
Ray Morris	X			
Rebekah Legar			X	