

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES

Thursday, July 14th, 2016

I. Call to Order and Roll Call

Meeting was called to order by Christine Oldham at 7:01 PM.

Council Present:

| | |
|----------------|------------------|
| Mark Maguire | Christine Oldham |
| Suzanne Morris | |
| | |

Christine Oldham & Victoria Norris Absent

Public Attendees:

| | |
|------------|--|
| June Myers | |
| | |

II. Invocation & Pledge of Allegiance

Suzanne Morris provided Invocation.

Christine Oldham led in Pledge of Allegiance.

III. Approval of Previous Minutes/Approval of Tonight's Agenda

Suzanne Morris motioned, Mark Maguire 2nd, approval of previous Meeting Minutes. Motion carried:

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Mark Maguire | | | | X |
| Victoria Norris | | X | | |
| Suzanne Morris | X | | | |
| Ray Morris | | X | | |
| Christine Oldham | X | | | |

Mark Maguire motioned, Suzanne Morris 2nd, approval of tonight's agenda. Motion carried:

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Mark Maguire | X | | | |
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |

IV. Reports

a. Treasury

No Report.

b. Building Permits

- Received Family Dollar sign spec’s and permit request; Permit approved and fee of \$100.00 received.

c. Correspondence

- Family Dollar request for sign permit. And asked about annexation process.
- Craig Anderson sent email regarding FOIA requests and process.
- John Hart, superintendent for the Family Dollar.

V. Unfinished Business

a. Fund Raising Committee (Future Events & Holiday Event Results)

Suzanne and Christine reported on “A Hope for Hartly” Premier event to be held on November 12th, and “Hartly Holiday Community Celebration” to be held on December 10th. Committee members: Christine Oldham, Suzanne Morris, Cathy Samardza, Sally Wojcieszyn.

b. Family Dollar Updates

No report from Ray. Mark reported the lot has been cleared and once County issues Building permit the construction will start.

c. Restitution from Richie Casson

Suzanne reported \$50.00 payment received in the past month.

d. Sidewalks (TAP)

Mark Maguire reported that there is no new information information to report. Mark reiterated some of the information presented at the May meeting.

e. Town Council Liability Insurance (proposals/quotes)

Christine will set up meeting with Brent from Pratt Insurance August. So far a quote has not been obtained for liability insurance for commissioners.

f. Finance Committee update on Property Tax Review

Christine reported for Victoria. Victoria and the finance committee determined that a .004 tax rate & 75.00 street light fee would generate \$7,884.00 annually. Suzanne presented a spreadsheet that shows the property tax fees for each town property based on a variety of tax rate changes. Council discussions regarding Tax Rate increase and Street Light fee.

Mark Maguire motioned, Suzanne Morris 2nd, to table tax rate increase and street light fee discussions until the next public meeting in August. Motion as AMENDED passed.

| | | | | |
|----------------|-------------|---------------|--------|---------------|
| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|----------------|-------------|---------------|--------|---------------|

| | | | | |
|------------------|---|--|---|--|
| Mark Maguire | X | | | |
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |

Mark amended his original motion to include Suzanne distributing the spreadsheet and budget information to all Commissioners to review prior to August’s meeting, Suzanne 2nd the amendment. Amendment to Motion passed.

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Mark Maguire | X | | | |
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |

VI. Other unfinished business as may be necessary for discussion and /or action

No new business.

VII. New Business

a. Other new business as may be necessary for discussion and/or action

Mark Maguire motioned that we purchase a small American Flag so that we will have a flag present for every Town Meeting. Suzanne Morris 2nd motion. Motion passed.

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Mark Maguire | X | | | |
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |

A question regarding ordinance #14-04-2016-002 referencing lawn maintenance was posed in regards to homeowners maintaining sidewalks. After review of the ordinance, sidewalks are included. That section of the ordinance reads:

3.2 - It shall be unlawful for any owner, renter/tenant, or contracted party to allow any grass or weed growth in any sidewalks, walkways, driveways, parking

Mark Maguire motioned for the purchase of weed control spray for the town to spray the town’s sidewalks. Suzanne Morris 2nd motion. Motion passed.

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Mark Maguire | X | | | |
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |

VIII. Public Comment / Council Member Comment

- June questioned the tax list that indicates property for Hartly Methodist Church and also another entry labeled Hartly Methodist Episcopal Church. The list for tax assessment comes from Kent County Assessment Department. Council is not sure of why the difference in name. Further research identified that the two parcels are one for the property the Hartly Methodist Church is setting on and the other parcel, titled Hartly Methodist Episcopal Church, is for the parking lot across the street.

IX. Adjournment

Mark Maguire motioned to adjourn, Suzanne Morris 2nd, motion carried.

| Council Member | Yes - Agree | No – Disagree | Absent | Withhold Vote |
|------------------|-------------|---------------|--------|---------------|
| Victoria Norris | | | X | |
| Suzanne Morris | X | | | |
| Ray Morris | | | X | |
| Christine Oldham | X | | | |
| Mark Maguire | X | | | |