

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES

Thursday, June 09th, 2016

Prior to Meeting Delaware Department of Transportation, Jeff Niezgoda, set up sidewalk project plans. Jeff was available for discussion and questions regarding the Hartly Sidewalk Reconstruction Project.

Synopsis: Town Council reached out to DeIDOT to see if there was any assistance they could provide to the town for sidewalk repair. DeIDOT receives Transportation Alternative Program (TAP) funds from the Federal government; Delaware receives \$4 Million. Federal requirement with this funding is there is a 20% match of funds. Normally they come from Capital Funds and Community Transportation Funds (CTF). DeIDOT has already met with Senator Lawson and Representative Spiegleman; they have committed to cover the 20% for the first phase of the project. First phase of project is projected to repair/replace/enhance the Main Street sidewalks. Approximate cost for phase I is \$1 Million. In addition to repairing, the other goal is to bring sidewalks to ADA compliance. DeIDOT is asking for input from the town residents to insure they are on target with expectations.

I. Call to Order and Roll Call

Meeting was called to order by Christine Oldham at 7:04 PM.

Council Present:

Christine Oldham	Victoria Norris
Suzanne Morris	

Ray Morris & Mark Maguire Absent

Public Attendees:

Cathy Samardza	Bill Nickerson
Sally Wojcieszyn	John Filicicchia
Samantha Hemphill	June Myers

II. Invocation & Pledge of Allegiance

Suzanne Morris provided Invocation.

Christine Oldham led in Pledge of Allegiance

III. Approval of Previous Minutes/Approval of Tonight's Agenda

Victoria Norris motioned, Suzanne Morris 2nd, approval of previous Meeting Minutes. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire			X	
Victoria Norris	X			
Suzanne Morris	X			
Ray Morris			X	
Christine Oldham	X			

Suzanne Morris motioned, Victoria Norris 2nd, approval of tonight’s agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire			X	
Victoria Norris	X			
Suzanne Morris	X			
Ray Morris			X	
Christine Oldham	X			

IV. Reports

a. Treasury

Report provided by Victoria Norris.

New checking account at Citizens has been opened. \$8,340.00

Wells Fargo Checking Account Ending Balance: \$10,606.75

Wells Fargo Municipal Street Aid Account Balance: \$3,213.05 less a monthly maintenance fee.

b. Correspondence

- PetSmart Charity Grand Opening Invitation received. Requesting an RSVP. No one on council is available to attend.
- CoreLogic request for tax balance on Wesley Burris property. Suzanne, Town Clerk, will respond to Core Logic. Suzanne suggested we speak to Barrett Edwards in regards to the back taxes on this property (2952 Arthursville Rd).
- Email from DLLG with upcoming DLLG meeting dates for FY2017

V. Unfinished Business

a. Fund Raising Committee (Future Events & Holiday Event Results)

No Report

b. Restitution from Richie Casson

Victoria reported \$50.00 payment received in the past month. Suzanne suggested we discuss this with Barrett Edwards as well. Suggestion is to make a list of items and prioritize them for lawyer to work on.

c. Sidewalks (TAP)

See above synopsis.

d. Town Council Liability Insurance (proposals/quotes)

Christine working with Pratt Insurance and Theresa DaSanto but no opportunities as of yet. It was suggested to check with L&W Insurance.

e. Finance Committee update on Property Tax Review

Victoria reported a meeting was held Wednesday, June 8, 2016. Current tax rate is .002. Approx. 48 properties provides \$2,142.00 in tax funds. Hartly has the lowest tax property rate among Kent County municipalities. Some options are a flat rate of an electric surcharge 1x a year of \$50.00 to \$100.00. Another option is if taxes are less than \$50.00, incorporate a minimum rate. We are currently in a deficient budget of \$4,500.00. Current tax rate does not cover the town's regular electric bill. [Public comment: Currently the town does not offer any service other than the street lights. The street lights are there for safety and security of the citizens. We must be able to cover that bill.]

Discussed having assessments redone for all town residents, however there would be a cost involved with reassessing the properties.

Create a formal proposal and present to all council members for review.

f. Other unfinished business as may be necessary for discussion and /or action

A Memorandum of Understanding has been received from Kent County in regards to the county providing enforcement of building codes, building inspections and other services to the town. This MOU was requested by town council and Kent County agreed it would formalize some of the KC services already in place. The MOU was read in its entirety at the meeting.

Suzanne motioned to accepted MOU from Kent County, and Victoria seconded motion; motioned was carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire			X	
Victoria Norris	X			
Suzanne Morris	X			
Ray Morris			X	
Christine Oldham	X			

VI. New Business

a. Other new business as may be necessary for discussion and/or action

Discussion regarding Fund Raising Events and getting them started. Suzanne and Christine will head the Fund Raising events for "A Hope for Hartly" Premier and the 2016 Holiday Event. Meeting will be scheduled in the next 2 weeks.

VII. Public Comment / Council Member Comment

- Inquiry on who was cleaning up the house on Main Street. Suzanne explained that Town Council went to Kent County government and asked if there was any way they could help the town to clean up the property. Kent County researched

the issued and came back to the town council and said they could use Rat Abatement funds to clean up the property.

- Is there something that can be done with other properties in town to clean up. The town needs to issue letters to several properties in regards to grass and weed height.
- Discussion in regards to the conversation held last month with Family Dollar in regards to passing a variance for the FD signs. It was suggested that a letter be sent to FD headquarters in regards to our concern with the two 20’ pylon signs.
- Anything going on with the other property on the corner of Arthursville and Main Street. It is the councils understanding that the property is contaminated and would be expensive to clean up for anyone interested in purchasing. There may be grants available to investigate the contamination and possibly the cleanup of the property.
- Facebook account is Town of Hartly, De. Website is Hartly.Delaware.gov. Email is townofhartly@gmail.com.

VIII. Adjournment

Victoria Norris motioned to adjourn, Suzanne Morris 2nd, motion carried

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Victoria Norris	X			
Suzanne Morris	X			
Ray Morris			X	
Christine Oldham	X			
Mark Maguire			X	