

TOWN OF HARTLY
P.O. Box 181
HARTLY, DE 19953

MEETING MINUTES

Thursday, May 12th, 2016

I. **Call to Order and Roll Call**

Meeting was called to order by Mark Maguire at 7:05 PM.

Council Present:

Mark Maguire	Ray Morris
Suzanne Morris	

Christine Oldham & Victoria Norris Absent

Public Attendees:

Cathy Samardza	Jean Brackin
Railyn Morris	

II. **Invocation & Pledge of Allegiance**

Suzanne Morris provided Invocation.

Mark Maguire led in Pledge of Allegiance

III. **Approval of Previous Minutes/Approval of Tonight's Agenda**

Suzanne Morris motioned, Ray Morris 2nd, approval of previous Meeting Minutes. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire				X
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham			X	

Suzanne Morris motioned, Ray Morris 2nd, approval of tonight's agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham			X	

IV. Reports

a. Treasury

Report provided by Suzanne Morris, via Victoria Norris

Checking Account Ending Balance: \$10,990.52

Municipal Street Aid Account Balance: \$3,213.05 less a monthly maintenance fee.

Suzanne Morris motioned, Ray Morris 2nd, approval of Treasury Report. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham			X	

b. Building Permits

- Received Family Dollar project specifications and permit request; Permit approved and fee of \$8,320.00 received (turned over to Suzanne for deposit)
- Received permit request for a local residential roof repair, permit approved and fee of \$30.00 received (turned over to Suzanne for deposit)

c. Correspondence

- Alpine Construction sent a letter stating they are a local business in Marydel and if Hartly has a need for construction to contact them.
- Email from (and discussion with) Sarah Keifer (Kent County) regarding approval to use “Rat Abatement funds” to clean up the town property on Main Street. Sarah indicated they did receive approval to use Rat Abatement funds to clean up the property and Kent County is in process of submitting the grant to obtain the funds to begin the process.
- Mark had question regarding old car dealers property, roof is caving in, and if Kent County will handle that for the town. Suzanne replied that she understands from discussions with Kent County that they have begun a process to contact the owner regarding the matter.
- Received documents via email from OSPC, Dave Edgell, in regards to annexing property. We will need to complete this form for the 20’ property that Hunt Realty (i.e. Family Dollar) has requested to be annexed into town.

V. Unfinished Business

a. Delmarva Electric

Suzanne reported that she met with Senator Lawson, Representative Spiegleman, Samantha Hemphill and Heather Contant at Leg Hall. Samantha has done some extensive research and discussion with Delmarva Power. We now have a document that lists the poles and #'s associated with them that the

Town is being billed for. In review of the documents supplied it appears there is one light that is being billed twice to the town and also there are two lights that are very close to each other on the corner area of Arthursville Road, one of them could be decommissioned. Per Samantha, Delmarva indicated from her discussions with Delmarva they would agree to (1) no refund of late fees, (2) payment plan for 74 months (3) \$5000.00 down payment and (4) the remaining payments would be approx. 300.00 above the monthly bill.

There was discussion about switching electric companies to Delaware COOP, however that is not likely a possibility.

There is another electric service "DEMAC" that may be a possibility but farther research is needed.

b. Comprehensive Plan

Suzanne reported that maps have been updated and Comp Plan. The plan will be submitted to OSPC this week for final review.

c. Fund Raising Committee (Future Events & Holiday Event Results)

Mark had no Report. Suzanne reported that the Ruritan Club is doing a Seafood Raffle and ½ of the funds will be given to Hartly for the Electric Bill. Also Ruritan Club is creating a cookbook and looking for recipes. Also, Ruritan is doing a Veteran's Memorial Tree at the Hartly Feed and Hardware Store. If you have pictures of Veterans, please forward them to the Hartly Feed & Hardware Store to be placed on the Tree.

d. Family Dollar Updates

Ray reported Hunt Realty (Family Dollar) has obtained preliminary approval from the Town and Kent County and will be settling the property around the end of May. Once the property has transferred hands the building construction takes approx. 4 – 6 months with a store opening shortly thereafter.

e. Restitution from Richie Casson

Suzanne reported \$100.00 payment received in the past month.

f. Sidewalks (TAP)

Mark reported that Ray & he met with Senator Lawson, Representative Spiegelman and several others at Legislative Hall in regards to the Town of Hartly Sidewalk Construction. Senator Lawson & Representative Spiegelman agreed to fund 20% of the "Engineering" cost (Phase 1); the TAP program will fund the other 80% of Phase 1. There will be a TAP kick off meeting next month (June 9th). The TAP Engineering team will send advertising. They hope to begin engineering work on this project in July, the engineering process can take up to 18 months to complete (i.e. this is all the paperwork end of the project). This is a multi-phase project and the entire project will take several years to complete. Representative Spiegelman did ask that we solicit for other funds and/or grants

to help with the remaining phases and construction of the sidewalks. The sidewalks will be ADA compliant. There was some concern with how that will affect the traffic lanes and property of residents. All will be discussed in kick-off meeting next month.

State of Maryland removed the railroad tracks near intersection of Main and Slaughter Station Road; hence they did replace some sidewalk in that area. That is not a part of this project. That took place due to the state's plans to repave down Rt 44. Initially the repaving was going to run from Rt 8 through the town but due to the sidewalk project the road repair will stop at Crystal Road. The road down Main Street will not be repaired/redone until the sidewalks are completed.

g. Town Council Liability Insurance (proposals/quotes)

No Update

h. Documentary on Hartly and other Small Towns of America (David Kuznicki)

No Update.

i. Finance Committee update on Property Tax Review

No Update

VI. Other unfinished business as may be necessary for discussion and /or action

Drains/catch basins in town have been repaired.

VII. New Business

a. Other new business as may be necessary for discussion and/or action

No New Business to report

VIII. Public Comment / Council Member Comment

- Jean Brackin offered to help the town in anything she can help with.
- Cathy Samardza offered to supply additional Seafood Raffle Tickets if we need them, next time in perforated card stock.

IX. Adjournment

Ray motioned to adjourn, Suzanne 2nd, motion carried

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham			X	
Mark Maguire	X			