

**TOWN OF HARTLY**  
**P.O. Box 181**  
**HARTLY, DE 19953**

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**MEETING MINUTES**

Tuesday, November 10<sup>th</sup>, 2015

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Council Members Present:

Christine Oldham	Raymond K. Morris	Mark Maguire
Suzanne Morris		

Other Attending:

Deanna Jackson	Rose Ann Ballek	Francis Ballek Sr.
Amy Weissenfluh	David Brown	Cathy Samardza
Penny Rodimak	J Allen Metheny, Sr.	Raymond Green
Amy Maguire	Cindy Swyka	

I. Call to Order & Roll Call

Christine Oldham called the meeting to order at 7:00PM

Town Council members as identified above were present. Victoria Norris was unable to attend due to work obligations.

II. Invocation & Pledge of Allegiance

Prayer delivered by Penny Rodimak.

Christine led in the Pledge of Allegiance

III. Amended Agenda to allow Dave Brown to present information regarding information of a Ruritan Club in Hartly to cover the Hartly, Marydel, and Pearson's Corner area.

Dave has had conversations with locals and children that are concerned and want to be involved with the community, helping others, clean-up, etc. A preliminary meeting was held on Friday Nov 6<sup>th</sup> where Dave obtained 12 applications; only takes 16 to get a charter. Since that time an additional 8 applications received and handed out 6 more too. Ruritan does a lot of community type projects.

From Ruritan.org Website: [Ruritan's purpose is to create a better understanding among people and through volunteer community service, make America's communities better places in which to live and work. The slogan of Ruritan is "Fellowship, Goodwill and Community Service." Club membership represents a cross-section of the community in which the club serves, and is not restrictive with regard to occupation, social position, or any other specific criteria.](#)

Applications were available at the meeting. If you have any questions please contact Dave at Hartly Feed and Hardware. Applications can be returned to Dave; adult membership is \$44.00, student membership is \$15.00. There will be a Charter meeting at HVFC meeting room at 6:30 PM on November 20<sup>th</sup>. \$50.00 Charter application has been paid for by district growth chairman. In charter meeting local dues will be established (above mentioned dues are national dues) and there are four elected officials; President, Vice

President, Secretary and Treasurer. Additionally 2 or 3 trustees/board members. Follow Robert Rules of Orders. There will be 5 community Service groups and individuals will be assigned to committees.

#### IV. Approval of Previous Minutes/Approval of Tonight's Agenda

Suzanne motioned, Mark 2<sup>nd</sup> approval of October Meeting Minutes. Motioned carried  
Mark motioned, Ray 2<sup>nd</sup> approval of tonight's agenda (as amended to include Dave Brown and information regarding Ruritan Club.) Motioned carried

#### V. Reports

- Bills (Electric) – Christine has nothing new to report. How do we want to move forward? The second request from the Electric company was for \$2700 down – 10% of the bill and \$500 payment every month until paid. Suzanne suggested, we will be receiving \$2,611.31 from municipal street aide, and we did just send an extra 500+ from basket fund raiser, in addition there is approx. \$1,900.00 from restitution (R. Casson) coming in soon. That will be approx \$5000 we can pay down by end of year. In addition we asked for \$4000 back pay from cell tower (HVFC). Send them a letter about paying \$5000 down by end of year and propose \$1000 a quarter on top of regular bill. Christine indicated that we really need to see what the budget identifies. Cindy commented that maybe consider \$200 a month and whatever else we can come up with. (Suzanne) My concern is with a monthly payment, we may not have a fund raiser until March and then we would not have the extra monies to pay a monthly payment. If we say quarterly than we can send them whatever we have raised at that point in time. It will all be based on fund raising. Cathy asked whether we had heard from the electric company about what we are responsible for in reference to the 29 lights. Christine has reached out again to electric and copied Senator Lawson on email. Per audience, I would not pay them until they respond to our questions send a certified letter regarding our potential payment offering. Also, explain why we are in the predicament too. Additionally there were questions brought up about:
  - Did anyone pay the back tax bills.... There were only an extra 2 or 3 people that paid extra, a little over \$500.00. With Victoria unavailable tonight we will have to follow up exact \$ and on past due taxes
  - Regarding liability insurance, Suzanne commented concern with having funds to purchase liability insurance.
- Budget/Finance/Fund Raising – Budget and Finance, Victoria is not available this evening. Cindy Swyka was added to the Budget/Finance committee and Victoria should be contacting Cindy and the other committee members. In reference to Fund Raising, Christine has appointed Mark Maguire as the committee chairman. Mark will email all the fund raiser committee members to set up a meeting.
  - Hartly Holiday Celebration – Scheduled for December 12<sup>th</sup>, 6PM – 9PM.  
Deanna has been working on the Hartly Holiday Celebration which may collect some funds. There will not be a charge to attend but Deanna is working on obtaining items for a Silent Auction and any funds collected from that will be for the electric bill.
    - Cathy is bring her dance studio to this event. The Dance Studio is an Adult dance live performance that has been performing since 1993. Family friendly shows and have audience participation too. They routinely perform at local libraries.
    - Cathy mentioned we could ask for donations at the door.

- This holiday event will be advertised in the paper.
  - Deanna is working on asking for donations and sponsors from local businesses.
  - Mr & Mrs Santa and Elf will be driven to the Hartly triangle where HVFC will supply assistance for the event.
  - There will be the opportunity for individuals to place an ornament on the tree.
  - There will be song and a countdown for the tree lighting at the Hartly triangle. (Most likely we will only be able to light the tree for that evening).
  - Events will move into the Fire House where there will be Silent Auction items, snacks, games, and Santa. Deanna is soliciting local organizations to sponsor games.
  - There will be Fire Prevention and Queens present to promote Fire Prevention and give away Smoke Detectors.
  - There will be a paper tree on the wall where children can color stars and place a wish for Hartly on the tree.
  - Dave's Hartly Feed and Hardware store has offered to be the drop off for donated items.
- Building Permits – Mark reported there were no building permit submitted. There are a couple homes in town that appear to have made some improvements without permits. Mark and Ray will follow-up with them. There is a need to let towns people know that there is a building permit required within town limits. There is a need to get the permit requirements out to town residents.
  - Correspondence – Suzanne reported the following correspondence received:
    - DE State Housing –Community Development Block Grant
    - Comcast Franchise correspondence regarding renewal of contract
    - Two property tax status requests
    - Emails confirming MSA for 2011-12-13-14-15-16.
    - DLLG Monthly dinner meeting confirmation

#### VI. Unfinished Business

- Comprehensive Plan - Suzanne reported no progress. Will be asking Rich from MPO for assistance in writing the Transportation section.
- Municipal Street Aide – see correspondence section. Suzanne reported we have received confirmation of \$2,611.31 available.
- Ordinances Review – Mark reported no updates.
- Other unfinished business as may be necessary for discussion and/or action – None noted.

#### VII. New Business

- Budget – Victoria unable to attend, Budget will be discussed at next meeting.
- Liability Insurance – It is important that personal Liability Insurance be addressed. Christine sent an email to Gephart and to Pratt Insurance asking for estimates. Cindy and Cathy suggested we inquire with L&W Insurance (Eric Koffman) as well. Suzanne noted concern with paying Electric and Liability and all other bills. It was identified that we should move forward with obtaining quotes. In regards to insurance for events, that should be included in the liability insurance too.

VIII. Public Comment / Council Member Comment

- Deanna asked if there will be a re-assessment made of town properties prior to requesting a tax increase.
- Public - Do we get any portion of County Taxes? (No we do not)
- We do get transfer taxes from the sale of properties
- Billy Myers Band is interested in assisting with a fundraising event. Billy would like to help Hartly and he is thinking a large event. Penny will be following up with him for more details.
- Suzanne asked Allen about Cell Tower funds. Allen confirmed that the HVFC will be issuing \$4,000 to Town of Hartly for past years cell tower agreement.

IX. Adjournment

- Motion to adjourn by Mark, Ray seconded, motion carried